



Board Meeting Minutes December 16, 2021

The Charlevoix County Department of Health and Human Services Board held its regularly scheduled meeting on Thursday, December 16, 2021, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Rose Rau, Board Member**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Absent: Bob Draves, County Commissioner

Mrs. Jason called the meeting to order at 9:30 a.m.

Mrs. Rau moved to approve the agenda; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the November 18, 2021, Regular and Closed Sessions; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mr. Taylor presented the Administrator's Report.

Mrs. Rau moved to receive the October 2021 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the 2022-2024 Agreement between Grandvue Medical Care Facility and Service Employees International Union Healthcare Michigan; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve a wage increase for all non-union staff members in the amount of \$1.50 or 5% (whichever is greater) with targeted position wage adjustments, effective December 12, 2021; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve an increase in the private pay rate from \$343.00/day to \$351.68/day effective February 1, 2022; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the write off of bad debt in the amount of \$58,953.46; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the 2022 Capital Budget, holding the sidewalk improvement project pending energy cost and offset savings analysis, paying costs already incurred for the project; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve payment of the November 2021 bills in the amount of \$627,423.71; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$880.00; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital CPE Account to the Grandvue Operating Account in the amount of \$15,059.58; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the 2021 Policy Review Index; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 12:00 p.m.

Respectfully submitted,
Jane Korthase