



Board Meeting Minutes July 15, 2021

The Charlevoix County Department of Health and Human Services Board held its regularly scheduled meeting on Thursday, July 15, 2021, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Rose Rau, Vice Chair**
- **Paul Andrews, Board Member**
- **Bob Draves, Commissioner Liaison**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Guests: Shannan Butler, Director of Nursing and Scott Southwell, Assistant Director of Nursing

Mrs. Jason called the meeting to order at 9:30 a.m.

There was no public comment. Shannan Butler and Scott Southwell introduced themselves to the Board. The Board welcomed them and congratulated them on their new nursing leadership positions. Ms. Butler and Mr. Southwell left the meeting.

Mr. Andrews moved to approve the agenda, adding a discussion of the Cost Saving Efforts Report; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the June 17, 2021, meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mr. Taylor presented the Administrator's Report and reviewed the June 2021 Cost Saving Efforts Report with the Board.

Mr. Andrews moved to receive the June 2021 financial reports; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve payment of the June 2021 bills in the amount of \$755,343.73; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$3,620.00; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve revisions to the *Behavior Management and Resident Use of Motorized Wheelchairs and Scooters* policies and the new *Behavioral Health Services* policy; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 11:15 a.m.

Respectfully submitted,
Jane Korthase