



**Board Meeting Minutes
SPECIAL MEETING
January 27, 2021**

The Charlevoix County Department of Health and Human Services Board held a special meeting on Wednesday, January 27, 2021, at 1806 Peninsula Road, East Jordan. The following persons were in attendance:

- Carol Timmer, Administrator
- Jane Korthase, Human Resource Director

Attending via Zoom conferencing platform:

- Mary Jason, Board Chair
- Rose Rau, Vice Chair
- Paul Andrews, Board Member
- Bob Draves, County Commissioner Liaison
- Steve Girard, Legal Counsel

Mrs. Jason called the meeting to order at 10:00 a.m.

There was no public comment.

Mrs. Rau moved to approve the agenda as presented; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the January 21, 2021, Regular Meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to go into closed session at 10:01 a.m. to privately discuss with the facility's attorney a memorandum of advice as permitted under section 8(h) of the Michigan Open Meetings Act; second by Mr. Andrews.

Mrs. Jason: yea

Mrs. Rau: yea

Mr. Andrews: yea

All attendees were present for the Closed Session.

Mr. Andrews left the meeting at 11:34 a.m.

Mrs. Jason moved to leave Closed Session at 11:37 a.m.; second by Mrs. Rau.

Mrs. Jason: yea

Mrs. Rau: yea

The Board will hold a special meeting on Wednesday, February 3, 2021, at 9:00 a.m.

The meeting adjourned at 11:37 a.m.

Respectfully submitted,
Jane Korthase