



Board Meeting Minutes January 21, 2021

The Charlevoix County Department of Health and Human Services Board held its regular meeting on Thursday, January 21, 2021, at 1806 Peninsula Road, East Jordan. The following persons were in attendance:

- **Carol Timmer, Administrator**
- **Jane Korthase, Human Resource Director**
- **Steve Hoffman, Financial Services Director**

Attending via Zoom conferencing platform:

- **Mary Jason, Board Chair**
- **Rose Rau, Vice Chair**
- **Bob Draves, County Commissioner Liaison**

Mrs. Jason called the meeting to order at 9:31 a.m.

There was no public comment.

Mrs. Rau moved to approve the agenda as presented; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews joined the meeting at 9:32 a.m.

Mrs. Rau moved to approve the minutes of the January 4, 2021, Special Meeting; second by Mrs. Jason.

Yeas: 3

Nays: 0

The Board reviewed the Department Head reports.

Mrs. Timmer presented her Administrator's report.

Mr. Andrews moved to receive the December 2020 financial reports; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow payment from CPE funds for the facility's 2020 and 2021 membership in the Networks Northwest Business Resource Network that provides a Success Coach to assist the facility's employees; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve payment of the December 2020 bills in the amount of \$772,721.01; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$23,661.12; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Timmer informed the Board that she will be retiring effective June 1, 2021. The Board set a special meeting with the facility's attorney for 10:00 a.m. on Wednesday, January 27, 2021.

The meeting adjourned at 11:24 a.m.

Respectfully submitted,
Jane Korthase