



Board Meeting Minutes December 17, 2020

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, December 17, 2020, at 1806 Peninsula Road, East Jordan. The following persons were in attendance:

- **Carol Timmer, Administrator**
- **Jane Korthase, Human Resource Director**

Attending via Zoom conferencing platform:

- **Mary Jason, Board Chair**
- **Rose Rau, Vice Chair**
- **Paul Andrews, Board Member**
- **Bob Draves, Commissioner Liaison**
- **Steve Hoffman, Grandvue Financial Services Director**

George Lasater, County Commissioner, was not present.

Mrs. Jason called the meeting to order at 9:32 a.m.

There was no public comment.

Mrs. Rau moved to approve the agenda with the addition of the *COVID-19 Vaccinations* policy review; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board held the election of officers for 2021. Mrs. Rau moved to elect Mary Jason as Board Chair; second by Mr. Andrews.

Mrs. Jason: Yea

Mrs. Rau: Yea

Mr. Andrews: Yea

Mrs. Jason moved to elect Rose Rau as Vice Chair; second by Mr. Andrews.

Mrs. Jason: Yea

Mrs. Rau: Yea

Mr. Andrews: Yea

Mrs. Rau moved to approve the minutes of the November 19, 2020, Regular Meeting with the correction of a typographical error; second by Mr. Andrews.

Yeas: 3
Nays: 0

The Board reviewed the Department Head reports.

Mrs. Timmer presented her Administrator's report. The Board discussed changes to the Open Meetings Act requiring in-person meetings after December 31, 2020. Commissioner Draves suggested that the facility check with the County Clerk about a county extension of the state of emergency that would allow virtual meetings to continue until the end of January.

Mrs. Timmer shared the good news that the facility received \$150,000 from the Joan R. and Charles M. Taylor Foundation to be added to the Joan R. and Charles M. Taylor Foundation, II,-Grandvue Medical Care Facility Fund held by the Charlevoix County Community Foundation. The facility will be working with the Taylor Foundation in 2021 to determine the best use of available funds to benefit the lives of Residents living in Grandvue's Horizonvue Memory Care Community.

Collective Bargaining for wages/benefits for union staff is scheduled for December 23, 2020.

Mrs. Rau moved to receive the November 2020 financial reports; second by Mr. Andrews.

Yeas: 3
Nays: 0

Mrs. Rau moved to approve a 2% wage increase for non-union staff members, effective the first full pay period in January 2021; second by Mr. Andrews.

Yeas: 3
Nays: 0

Mrs. Rau moved to approve payment of the November 2020 bills in the amount of \$649,719.11; second by Mr. Andrews.

Yeas: 3
Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$8,192.14; second by Mrs. Rau.

Yeas: 3
Nays: 0

Mrs. Rau moved to approve the new *COVID-19 Vaccinations* policy with amendment; second by Mr. Andrews.

Yeas: 3
Nays: 0

Commissioner Draves stated he had spoken with the County Clerk who confirmed the extension of the state of emergency for the county through January 31, 2021.

Steve Hoffman reported that he has been actively working with the County Treasurer to balance accounts.

The meeting adjourned at 10:55 a.m.

Respectfully submitted,
Jane Korthase