



## **Board Meeting Minutes October 15, 2020**

**The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, October 15, 2020, at 1806 Peninsula Road, East Jordan. The following persons were in attendance:**

- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

**Attending via Zoom conferencing platform:**

- **Mary Jason, Board Chair**
- **Rose Rau, Vice Chair**
- **Paul Andrews, Board Member**

**Bob Draves and George Lasater, Commissioner Liaisons, were not present**

Mrs. Jason called the meeting to order at 9:32 a.m.

There was no public comment.

Mrs. Rau moved to approve the agenda as presented; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the minutes of the September 17, 2020, Regular Meeting; second by Mrs. Rau.

Yeas: 3

Nays: 0

The Board reviewed the Department Head reports.

Mrs. Timmer presented her Administrator's report.

Mrs. Rau moved to approve additional pay of \$2/hour for time worked by staff in non-direct care positions who are excluded in the extended state spending plan for the period of October 1 – December 31, 2020; second by Mrs. Jason.

Yeas: 2 (Jason, Rau)

Nays: 1 (Andrews)

Mrs. Rau moved to receive the September 2020 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve payment of the September 2020 bills in the amount of \$851,109.77; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the write off of bad debt in the amount of \$61,008.19; second by Mr. Andrews.

Yeas: 3

Nays: 0

Steve Hoffman reviewed the draft 2021 preliminary budget.

Mrs. Rau moved to increase the private pay rate from \$331 to \$343.10 effective January 1, 2021; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$39,405.09; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Jason moved to go into Closed Session at 11:41 a.m. to discuss upcoming contract wage reopener; second by Mrs. Rau.

Mrs. Jason: yea

Mrs. Rau: yea

Mr. Andrews: yea

Mrs. Jason called the meeting back into Open Session at 12:06 p.m.

Mrs. Rau moved to approve the revised *Standard Precautions* policy and the new *Families First Coronavirus Response Act* policy; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 12:13 p.m.

Respectfully submitted,  
Carol Timmer, Recording Secretary  
Mary Jason, Board Chair