



**Board Meeting Minutes
SPECIAL MEETING
March 6, 2020**

The Charlevoix County Department of Health and Human Services Board held a special meeting on Friday, March 6, 2020, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Mary Jason, Board Chair, at 9:30 am with the following persons also in attendance:

- Rose Rau, Vice Chair
- Paul Andrews, Board Member
- Carol Timmer, Administrator
- Steve Hoffman, Financial Services Director
- Jane Korthase, Human Resource Director

Members of the public: Steve Girard, Facility Counsel

There was no public comment.

Mrs. Rau moved to approve the agenda; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the February 20, 2020, meeting; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the minutes of the February 20, 2020, Closed Session; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve changes in the *Test for HIV on Resident* policy; second by Mr. Andrews.

Yeas: 3

Nays: 0

Steve Girard presented an Overview of Duties and Responsibilities as Board Members Related to the County Medical Care Facility.

The meeting adjourned at 10:55 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Mary Jason, Board Chair