



Board Meeting Minutes September 19, 2019

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, September 19, 2019, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Mary Jason, Board Chair, at 9:30 am with the following persons also in attendance:

- **Rose Rau, Vice Chair**
- **Paul Andrews, Board Member**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

George Lasater, Commissioner Liaison, was not present.

Guests: Bob Draves, County Commissioner, and Dave Ruehle, Maintenance Director

There was no public comment.

Mr. Andrews moved to approve the agenda; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the minutes of the August 15, 2019, meeting with amended attendance; second by Mrs. Rau.

Yeas: 3

Nays: 0

Dave Ruehle presented updates on the maintenance department. He is filling openings in his staff, with a focus on teamwork. In addition to work orders, his team is working on reorganizing work spaces and strengthening preventative maintenance programs. Mr. Ruehle left the meeting at 9:50 a.m.

The Board reviewed the Department Head Reports.

Mrs. Timmer presented the Administrator's Report. Joseph Taylor will be joining the Grandvue staff on October 7 as Director of Nursing. Grandvue will be represented at the Aging Gracefully Symposium on September 21 presented by Independence Village.

Mr. Andrews moved to approve the August 2019 bills in the amount of \$714,249.94; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to receive the August 2019 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue CPE Account to the Grandvue Operating Account in the amount of \$10,451.60; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$31,837.80; second by Mrs. Rau.

Yeas: 3

Nays: 0

The Board reviewed the information and correspondence.

The meeting adjourned at 10:45 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Mary Jason, Board Chair