



Board Meeting Minutes January 15, 2015

The Charlevoix County Department of Human Services Board held its regular meeting on Thursday, January 15, 2015, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Bill Olstrom, Board Chair, at 9:00 am with the following persons also in attendance:

- **Oral Sutliff, Vice Chair**
- **Mary Jason, Board Member**
- **Joel Evans, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Ron Oja, Health Services Administrator**
- **Diane Kilkenny, Clinical Advisor**
- **Linda Chew, Compliance RN**
- **Andy Carlson, Dining Services Director**
- **Lisa Dunson, Activity Director**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director and Acting Recording Secretary**

There was no public comment.

Mr. Sutliff moved to approve the agenda; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Jason moved to approve the December 18, 2014, Board Meeting Minutes; second by Mr. Sutliff.

Yeas: 3

Nays: 0

The Board discussed and signed the 2014 Policy Review Index, attesting that all facility policies were reviewed and/or revised in 2014. Mrs. Jason moved to support the Policy Review Index and the facility's compliance with the review process; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Linda Chew presented her compliance report.

Steve Hoffman presented the December financial reports.

Mr. Sutliff moved to receive the December financial reports; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Jason moved to approve the capital transfer in the amount of \$40,729.55; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Mr. Sutliff moved to approve the December bills in the amount of \$967,496.95; second by Mrs. Jason.

Yeas: 3

Nays: 0

The Board reviewed the 2015 Strategic Planning Calendar.

Mr. Sutliff moved to go into Closed Session at 10:55 am to discuss Collective Bargaining (wage reopener); second by Mrs. Jason.

Mr. Sutliff: Yea

Mrs. Jason: Yea

Mr. Olstrom: Yea

The Board returned to open session at 11:45 am. Collective Bargaining will proceed with mediation on February 4, 2015.

Ron Oja presented the Health Services Administrator's Report. Mrs. Timmer presented her Administrator's Report.

The meeting was adjourned at 12:06 p.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Bill Olstrom, Board Chair