



Board Meeting Minutes February 20, 2025

The Charlevoix County Department of Health and Human Services Board held its regular monthly meeting on Thursday, February 20, 2025, at the facility. The following persons were in attendance:

- Mary Jason, Board Chair
- Paul Andrews, Vice Chair
- Tory Thrush, Board Member
- Joshua Chamberlain, County Commissioner Liaison
- Joe Taylor, Administrator
- Steve Hoffman, Financial Services Director
- Jane Korthase, Human Resource Director

Guest: Danielle Karlosky, ADON, Infection Prevention RN and Employee Health RN

Mrs. Jason called the meeting to order at 9:00 a.m.

There was no public comment.

Danielle Karlosky presented an overview of the onboarding, retention and cultural assessment initiatives being reviewed by the facility.

Mr. Thrush moved to approve the agenda as presented; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the minutes of the January 16, 2025, meeting; second by Mr. Thrush.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mr. Taylor presented the Administrator's Report.

Mr. Thrush moved to receive the January financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve payment of the January bills in the amount of \$1,190,542.06; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$136,317.31; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve the revised *Promoting Resident Dignity* policy; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 10:30 a.m.

Respectfully submitted,
Jane Korthase