



Board Meeting Minutes December 19, 2024

The Charlevoix County Department of Health and Human Services Board held its regular monthly meeting on Thursday, December 19, 2024, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Tory Thrush, Board Member**
- **Joshua Chamberlain, County Commissioner Liaison**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Mrs. Jason called the meeting to order at 9:00 a.m.

There was no public comment.

Mr. Thrush moved to approve the agenda as presented; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the minutes of the November 21, 2024, meeting; second by Mr. Thrush.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mr. Taylor presented the Administrator's Report.

Mr. Thrush moved to approve the 2025-2027 Collective Bargaining Agreement with SEIU Healthcare; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve a wage increase for RN/LPN positions in the amount of 5.5% and all other non-union positions in the amount of 4.5% with targeted position wage adjustments

effective the first full pay period in January 2025 and a wage enhancement of \$.50/hour worked between the dates of January 1-December 31, 2025; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve the 2025 DHHS Grandvue Meeting Schedule; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Thrush moved to receive the November financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow carrying the Elevator Replacement, Staff Breakroom AC Units and Rooftop Heat/AC Unit Replacement projects from the 2024 Capital Budget to the 2025 Capital Budget; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve payment of the November bills in the amount of \$950,477.00; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$44,355.69; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the 2024 Policy Review Index; second by Mr. Thrush.

Yeas: 3

Nays: 0

The meeting adjourned at 10:42 a.m.

Respectfully submitted,
Jane Korthase