



Charlevoix County Medical Care Facility  
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## **Board Meeting Minutes October 31, 2024**

**The Charlevoix County Department of Health and Human Services Board held a special meeting on Thursday, October 31, 2024, at the facility. The following persons were in attendance:**

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Tory Thrush, Board Member**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**

**Joshua Chamberlain, County Commissioner Liaison, was not present.**

Mrs. Jason called the meeting to order at 9:02 a.m.

There was no public comment.

Mr. Andrews moved to approve the agenda, with the addition of the 2025 Capital Budget review/approval; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the minutes of the October 17, 2024, meeting; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Taylor discussed an employee's tuition reimbursement request.

Mr. Andrews moved to approve the 2025 Operating Budget; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the 2025 Capital Budget; second by Mr. Thrush.

Yeas: 3

Nays: 0

The meeting adjourned at 11:05 a.m.

Respectfully submitted,  
Jane Korthase