



Charlevoix County Medical Care Facility
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Board Meeting Minutes October 17, 2024

The Charlevoix County Department of Health and Human Services Board held its regularly scheduled meeting on Thursday, October 17, 2024, at the facility. The following persons were in attendance:

- Mary Jason, Board Chair
- Paul Andrews, Vice Chair
- Joshua Chamberlain, County Commissioner Liaison
- Joe Taylor, Administrator
- Steve Hoffman, Financial Services Director
- Jane Korthase, Human Resource Director

Tory Thrush, Board Member, was not present.

Mrs. Jason called the meeting to order at 9:00 a.m.

There was no public comment.

Mr. Andrews moved to approve the agenda; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews moved to approve the minutes of the September 19, 2024, meeting; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board reviewed the Department Head reports.

Mr. Taylor presented the Administrator's report.

Mr. Andrews moved to receive the September financial reports; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board reviewed the 2025 Preliminary Operating Budget.

Mrs. Jason moved to allow the write-off of \$141,657.80 in bad debt; second by Mr. Andrews.

Yeas: 2

Nays: 0

Mr. Andrews moved to approve payment of the September 2024 bills in the amount of \$1,020,967.88; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$47,125.84; second by Mrs. Jason.

Yeas: 2

Nays: 0

The meeting adjourned at 10:45 a.m.

Respectfully submitted,
Jane Korthase