



Board Meeting Minutes September 19, 2024

The Charlevoix County Department of Health and Human Services Board held its regularly scheduled meeting on Thursday, September 19, 2024, at the facility. The following persons were in attendance:

- **Mary Jason, Board Member**
- **Paul Andrews, Board Member**
- **Tory Thrush, Board Member**
- **Joshua Chamberlain, County Commissioner Liaison**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Mrs. Jason called the meeting to order at 9:00 a.m.

There was no public comment.

Mr. Andrews moved to approve the agenda with the addition of the election of officers; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Taylor led the election of officers.

Mr. Andrews nominated Mrs. Jason for Board Chair; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mrs. Jason nominated Mr. Andrews for Vice Chair; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the minutes of the August 22, 2024, special meeting; second by Mr. Thrush.

Yeas: 3

Nays: 0

The Board reviewed the Department Head reports.

Mr. Taylor presented the Administrator's report.

Mr. Andrews moved to receive the August financial reports; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to renew the \$0.85 per hour worked premium for all employees not covered under the State of Michigan's Direct Care Worker and Non-Clinical Staff wage pass through program; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the increase of the Resident Daily Private Pay Rate to \$445.47 per day to match the updated interim Medicaid reimbursement rate, which is scheduled for implementation on October 1, 2024; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve an addition to the 2024 Operating Budget in the amount of \$17,799.00 to update and add computer security system programs as recommended by the facility's IT vendor; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve payment of the July 2024 bills in the amount of \$807,617.06; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$2,101.97; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve sunsetting the *Care Conferences: Notifying Resident Representative* policy; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 10:12 a.m.

Respectfully submitted,
Jane Korthase