



**Board Meeting Minutes
SPECIAL MEETING
July 30, 2024**

The Charlevoix County Department of Health and Human Services Board held a special meeting on Tuesday, July 30, 2024, at the facility to make up for the canceled July 18, 2024, meeting. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Joshua Chamberlain, County Commissioner Liaison**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Patricia Hellebuyck, Board Member, was not present.

Mrs. Jason called the meeting to order at 9:00 a.m.

There was no public comment.

Mr. Andrews moved to approve the agenda with the additional topics of board status and private pay rate; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews moved to approve the minutes of the June 27, 2024, regular and closed sessions; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board reviewed the Department Head reports.

Mr. Taylor presented the Administrator's report.

Mr. Andrews moved to declare the board seat held by Mrs. Hellebuyck as vacant; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Jason moved to receive the June financial reports; second by Mr. Andrews.

Yeas: 2

Nays: 0

Mr. Andrews moved to approve a \$7,500.00 addition to the 2024 Capital Project Budget to cover the purchase and installation of a replacement well pump and motor for the facility's secondary water source and irrigation system; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews moved to allow an increase in the private pay rate to match the Medicaid rate upon notification of the 2025 Medicaid rate, effective October 1, 2024; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews moved to approve payment of the June 2024 bills in the amount of \$896,623.35; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Jason moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$26,329.74; second by Mr. Andrews.

Yeas: 2

Nays: 0

The meeting adjourned at 9:58 a.m.

Respectfully submitted,
Jane Korthase