



Board Meeting Minutes July 20, 2023

The Charlevoix County Department of Health and Human Services Board held its regular meeting on Thursday, July 20, 2023, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Patricia Hellebuyck, Board Member**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Josh Chamberlain, Commissioner Liaison, was not present for the meeting.

Guest: Robbi Carson, Human Resources/Payroll

Mrs. Jason called the meeting to order at 9:30 a.m.

There was no public comment.

Robbi Carson talked with the Board about her background and her recent promotion to the HR/Payroll position. Despite a steep learning curve, the Payroll team is working to implement efficiencies and improve the Employee Experience Touchpoints to better serve Grandvue's staff. Mrs. Carson left the meeting at 9:40 a.m.

Mrs. Hellebuyck moved to approve the agenda; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the June 27, 2023, special meeting and closed session minutes; second by Mrs. Hellebuyck.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Joe Taylor presented the Administrator's Report.

Mr. Andrews moved to receive the June 2023 financial reports; second by Mrs. Hellebuyck.

Yeas: 3

Nays: 0

Steve Hoffman presented potential changes to Medicaid rates that will be released by the Centers for Medicare and Medicaid Services around October 1, 2023.

Mr. Andrews moved to approve payment of the June 2023 bills in the amount of \$880,462.80; second by Mrs. Hellebuyck.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$92,898.46; second by Mrs. Hellebuyck.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue CPE Account to the Grandvue Operating Account in the amount of \$21,135.87; second by Mrs. Hellebuyck.

Yeas: 3

Nays: 0

The meeting adjourned at 11:06 a.m.

Respectfully submitted,
Jane Korthase