



**Board Meeting Minutes
Regular Session
November 14, 2022**

The Charlevoix County Department of Health and Human Services Board held its rescheduled monthly meeting on Monday, November 14, 2022, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Absent: Bob Draves, Charlevoix County Commissioner Liaison

Mrs. Jason called the meeting to order at 9:38 a.m.

There was no public comment.

Mr. Andrews moved to approve the agenda as presented; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews moved to approve the minutes of the October 24, 2022, regular Board Meeting and Closed Session; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board reviewed the Department Head Reports.

Mr. Taylor presented the Administrator's Report.

Mr. Andrews moved to receive the October 2022 financial reports; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews moved to ratify the Reopener Agreement between Grandvue Medical Care Facility and SEIU Healthcare granting a \$1/hour wage increase for union employees effective the first full pay period in January 2023 and a bonus of \$1/hour worked paid between the dates of January 1 and December 31, 2023; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Jason moved to approve a wage increase for all non-union staff members in the amount of \$1.00/hour or 5% (whichever is greater) effective the first full pay period in January 2023 and a bonus of \$1/hour worked paid between the dates of January 1 and December 31, 2023; second by Mr. Andrews.

Yeas: 2

Nays: 0

Mr. Andrews moved to allow the reallocation of capital funds in the amount of \$25,000 from the IT systems upgrade project to allow Synergy to produce "As Built" drawings of the facility; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board reviewed a draft of the 2023 Capital Budget.

Mr. Andrews moved to approve payment of the October 2022 bills in the amount of \$673,865.54; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$5,820.00; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue CPE Account to the Grandvue Operating Account in the amount of \$56,263.86; second by Mrs. Jason.

Yeas: 3

Nays: 0

The meeting adjourned at 11:20 a.m.

Respectfully submitted,
Jane Korthase