



Board Meeting Minutes September 15, 2022

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, September 15, 2022, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Rose Rau, Board Member**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Absent: Bob Draves, Charlevoix County Commissioner Liaison

Guest: Andrea Seese, Compliance Officer

Mrs. Jason called the meeting to order at 9:30 a.m.

There was no public comment.

Mrs. Rau moved to approve the agenda as presented; second by Mr. Andrews.

Yeas: 3

Nays: 0

Andrea Seese presented an educational session on Medicare and Medicaid Fraud and Abuse and Prevention. Ms. Seese left the meeting at 9:50 a.m.

Mrs. Rau moved to approve the minutes of the August 18, 2022, regular Board Meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mr. Taylor presented the Administrator's Report.

Mrs. Rau moved to receive the August 2022 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Steve Hoffman reviewed capital projects and proposed changes to the 2022 Capital Budget.

Mr. Andrews moved to allow the transfer of \$8,000 from the completed sanitary sewer project and \$30,000 from the Turbo Chef oven replacement project to the sidewalk replacement project; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve transferring \$10,000 from nursing vital poles to resident lifts; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve payment of the August 2022 bills in the amount of \$804,996.72; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$10,511.52; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue CPE Account to the Grandvue Operating Account in the amount of \$39,150.30; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve a staff holiday bonus of \$75, to be included in paychecks in November; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve sunsetting the *Exposure Plan for Bloodborne Pathogens* policy; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 11:30 a.m.

Respectfully submitted,
Jane Korthase