



## **Board Meeting Minutes August 18, 2022**

**The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, August 18, 2022, at the facility. The following persons were in attendance:**

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Rose Rau, Board Member**
- **Bob Draves, County Commissioner Liaison**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

**Guest: Neil McDonald, Maintenance Director**

Mrs. Jason called the meeting to order at 9:30 a.m.

There was no public comment.

Mrs. Rau moved to approve the agenda as amended by adding discussions about shift differentials and supplemental pay; second by Mr. Andrews.

Yeas: 3

Nays: 0

Neil McDonald presented an overview of the Grandvue Maintenance Team, outlining the backgrounds and strengths of the partners on his team. Neil left the meeting at 9:45.

Mrs. Rau moved to approve the minutes of the July 22, 2022, regular Board Meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mr. Taylor presented the Administrator's Report.

Mr. Taylor presented an overview of the negotiations to modify contract language regarding shift premiums. The Board was in consensus to move forward within outlined parameters, and Mr. Taylor will reach out to SEIU representatives with a modified proposal.

Mr. Taylor discussed the \$2/hour worked wage enhancement currently paid to each employee. The wage enhancement is in place April 3-September 30. As the state did not include a wage supplement for all nursing home staff members in its final budget, Mr. Taylor would like to extend the \$2/hour worked through December 31, 2022.

Mrs. Rau moved to provide a \$2/hour worked wage enhancement for all Grandvue staff members from October 1, 2022, through December 31, 2022; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to receive the July 2022 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve payment of the July 2022 bills in the amount of \$603,719.16; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$10,405.43; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue CPE Account to the Grandvue Operating Account in the amount of \$39,177.00; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve revising the *Residents Rights Access to and Obtaining Copies of Medical Records* and sunsetting the *Medical Records Number* policies; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 11:15 a.m.

Respectfully submitted,  
Jane Korthase