



Board Meeting Minutes July 22, 2022

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Friday, July 22, 2022, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Rose Rau, Board Member**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Bob Draves, County Commissioner Liaison, was not present.

Guests: Nick Maeder and Allison Harrall, representing Plante Moran

Mrs. Jason called the meeting to order at 9:30 a.m.

Mrs. Rau moved to approve the agenda; second by Mr. Andrews.

Yeas: 3

Nays: 0

There was no public comment. The Board thanked Plante Moran for the hand-made blankets donated for the facility's Residents.

Nick Maeder presented the Grandvue Medical Care Facility Report to Department of Health and Human Services Board for the year ending December 31, 2021. There were no material weaknesses noted in the audit. Mr. Maeder and Ms. Harrall left the meeting at 10:20 a.m.

Mrs. Rau moved to accept the 2021 audit as presented; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the June 30, 2022, special meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mr. Taylor presented the Administrator's Report.

Mr. Andrews moved to receive the June 2022 financial reports; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to increase the budget for the capital elevator replacement project from \$230,000 to \$400,000; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve payment of the June 2022 bills in the amount of \$947,969.28; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$3,398.01; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue CPE Account to the Grandvue Operating Account in the amount of \$39,278.00; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the revised *Behavior Management* policy and sunset the *Guest Meals* policy; second by Mrs. Rau.

Yeas: 3

Nays: 0

The meeting adjourned at 11:45 a.m.

Respectfully submitted,
Jane Korthase