



**Board Meeting Minutes
SPECIAL MEETING
June 30, 2022**

The Charlevoix County Department of Health and Human Services Board held a special meeting on Thursday, June 30, 2022, at the facility. The following persons were in attendance:

- **Paul Andrews, Vice Chair**
- **Rose Rau, Board Member**
- **Bob Draves, Charlevoix County Commissioner Liaison**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Mary Jason, Board Chair, joined the meeting at 10:02 a.m.

There was no public comment.

Mr. Andrews called the meeting to order at 9:38 a.m.

Mrs. Rau moved to approve the agenda as presented; second by Mr. Andrews.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the minutes of the June 16, 2022, meeting; second by Mr. Andrews.

Yeas: 2

Nays: 0

Mr. Taylor discussed electrical issues at the facility, temporary measures currently in place and recommended long term solutions.

Mrs. Rau moved to allow the use of an additional \$250,000 from the facility's funded depreciation account for engineering expenses, automatic transfer switch (ATS) rental expense, installation and purchase of a new ATS and performance bonding for a total project cost of \$300,000; second by Mr. Andrews.

Yeas: 2

Nays: 0

The Board discussed the date for the July 2022 meeting to accommodate the annual audit review by Plante Moran. The July meeting will be held at the facility at 9:30 a.m. on Friday, July 22, 2022.

The meeting adjourned at 10:07 a.m.

Respectfully submitted,
Jane Korthase