



Board Meeting Minutes January 20, 2022

The Charlevoix County Department of Health and Human Services Board held its regularly scheduled meeting on Thursday, January 20, 2022, at the facility. The following persons were in attendance:

- Mary Jason, Board Chair
- Rose Rau, Board Member
- Joe Taylor, Administrator
- Steve Hoffman, Financial Services Director
- Jane Korthase, Human Resource Director

Paul Andrews, Board Member joined the meeting at 9:35 a.m.; Bob Draves, County Commissioner was absent.

Guest: Shannan Butler, Director of Nursing

Mrs. Jason called the meeting to order at 9:30 a.m.

Mrs. Rau moved to approve the agenda; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Andrews joined the meeting at 9:35 a.m.

Shannan Butler, Director of Nursing, presented an overview of the medication error investigation and reporting process. Mrs. Butler left the meeting at 10:00 a.m.

Mrs. Rau moved to approve the minutes of the December 16, 2021, Regular Session; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mr. Taylor presented the Administrator's Report.

Mrs. Rau moved to receive the December 2021 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the revised 2022 Capital Budget; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve payment of the December 2021 bills in the amount of \$821,683.66; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$43,825.26; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital CPE Account to the Grandvue Operating Account in the amount of \$240,500.00; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the 2021 Policy Review Index; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 11:25 a.m.

Respectfully submitted,
Jane Korthase