



Board Meeting Minutes November 18, 2021

The Charlevoix County Department of Health and Human Services Board held its regularly scheduled meeting on Thursday, November 18, 2021, at 1806 S. Peninsula Road, East Jordan. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Rose Rau, Vice Chair**
- **Paul Andrews, Board Member**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Absent: Bob Draves, County Commissioner

Mrs. Jason called the meeting to order at 9:30 a.m.

The Board held the election of officers.

Mrs Rau nominated Mary Jason as Board Chair; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau nominated Paul Andrews as Vice Chair; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the agenda; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the September 16, 2021, meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mr. Taylor presented the Administrator's Report.

Mrs. Rau moved to receive the October 2021 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve payment of the October 2021 bills in the amount of \$699,946.10; second by Mr. Andrews.

Yeas: 3

Nays: 0

Steve Hoffman, Financial Services Director, presented the 2022 Operating Budget.

Mrs. Rau moved to approve the 2022 Operating Budget; second by Mrs. Jason.

Vote on the 2022 Operating Budget was tabled until after the closed session discussion for collective bargaining.

Mrs. Jason moved to go into Closed Session at 11:29 a.m. to discuss collective bargaining; second by Mrs. Rau.

Mrs. Jason: Yea

Mrs. Rau: Yea

Mr. Andrews: Yea

Mrs. Jason, Mrs. Rau, Mr. Andrews, Administrator Taylor, Steve Hoffman and Jane Korthase were present for the Closed Session.

Mrs. Jason called the meeting into Open Session at 12:03 p.m.

The Board resumed the vote on the approval of the 2022 Operating Budget.

Mrs. Jason: Yea

Mrs. Rau: Yea

Mr. Andrews: Nay

The Board requested further information regarding the 2022 Operating Budget that will be discussed at the December meeting.

Steve Hoffman discussed the draft 2022 Capital Budget with the Board.

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$9,347.97; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the revised policies:

- *Bed Rail Management*
- *COVID 19 Vaccinations;*

second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 12:21 p.m.

Respectfully submitted,
Jane Korthase