



**Board Meeting Minutes
SPECIAL MEETING
March 9, 2021**

The Charlevoix County Department of Health and Human Services Board held a special meeting on Tuesday, March 9, 2021, at 1806 Peninsula Road, East Jordan. The following persons were in attendance:

- Carol Timmer, Administrator
- Jane Korthase, Human Resource Director

Attending via Zoom conferencing platform:

- Mary Jason, Board Chair
- Rose Rau, Vice Chair
- Paul Andrews, Board Member

Bob Draves, Commissioner Liaison, was not present.

Mrs. Jason called the meeting to order at 9:00 a.m.

There was no public comment.

Mrs. Rau moved to approve the agenda as presented; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the February 18, 2021, meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to go into Closed Session at 9:02 a.m. to review and consider contents of applications for employment for the position of facility Administrator; second by Mrs. Rau.

Mrs. Jason: yea

Mrs. Rau: yea

Mr. Andrews: yea

All attendees were present for the Closed Session.

Mrs. Jason returned the meeting to Open Session at 10:16 a.m.

The Board discussed available dates and times for candidate interviews.

The meeting adjourned at 10:16 a.m.

Respectfully submitted,
Jane Korthase