



## **Board Meeting Minutes November 19, 2020**

**The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, November 19, 2020, at 1806 Peninsula Road, East Jordan. The following persons were in attendance:**

- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

**Attending via Zoom conferencing platform:**

- **Mary Jason, Board Chair**
- **Rose Rau, Vice Chair**

**Paul Andrews, Board Member; Bob Draves and George Lasater, Commissioner Liaisons, were not present.**

Mrs. Jason called the meeting to order at 9:35 a.m.

There was no public comment.

Mrs. Rau moved to approve the agenda as presented; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the minutes of the October 15, 2020, Regular Meeting and Closed Session; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board reviewed the Department Head reports. The Board expressed congratulations to Syndal Mills for passing her social work licensing exam.

Mrs. Timmer presented her Administrator's report.

Mrs. Rau moved to receive the October 2020 financial reports; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the 2021 Capital and Operating Budgets; second by Mrs. Jason.

Yeas: 2  
Nays: 0

Steve Hoffman discussed measures the facility and county are taking to balance accounts before the end of the year. The Board expressed gratitude for the relationship the facility has with members of Charlevoix County government.

Mrs. Rau moved to approve payment of the October 2020 bills in the amount of \$859,394.34; second by Mrs. Jason.  
Yeas: 2  
Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$37,489.63; second by Mrs. Jason.  
Yeas: 2  
Nays: 0

Mrs. Rau moved to approve the revised *Hypoglycemia/Hyperglycemia, Treatment of* policy; second by Mrs. Jason.  
Yeas: 2  
Nays: 0

The meeting adjourned at 10:30 a.m.

Respectfully submitted,  
Carol Timmer, Recording Secretary  
Mary Jason, Board Chair