



## **Board Meeting Minutes May 21, 2020**

**The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, May 21, 2020, at 1806 Peninsula Road, East Jordan. The following persons were in attendance:**

- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

**Attending via telephone conference call:**

- **Mary Jason, Board Chair**
- **Rose Rau, Board Chair**
- **Paul Andrews, Board Member**
- **Bob Draves, Charlevoix County Commissioner**

**George Lasater, Charlevoix County Commissioner Liaison, was not present**

Mrs. Jason called the meeting to order at 9:30 a.m.

There was no public comment.

Mrs. Rau moved to approve the agenda; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the April 16, 2020, Regular Meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Timmer presented her Administrator's report. At this time, the facility remains COVID-19 naïve.

Mr. Andrews moved to receive the April 2020 financial reports; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve payment of the April 2020 bills in the amount of \$991,347.13; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$8,210.46; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the new *Suspected or Confirmed Coronavirus (COVID-19)* policy; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 10:38 a.m.

Respectfully submitted,  
Carol Timmer, Recording Secretary  
Mary Jason, Board Chair