



Board Meeting Minutes November 21, 2019

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, November 21, 2019, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Mary Jason, Board Chair, at 9:30 am with the following persons also in attendance:

- **Rose Rau, Vice Chair**
- **Paul Andrews, Board Member**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

George Lasater, Commissioner Liaison, was not present.

There was no public comment.

Mrs. Rau moved to approve the agenda as amended, adding Private Pay Rate discussion; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the October 17, 2019, meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head reports.

Mrs. Timmer presented her Administrator's report.

Mrs. Rau moved to receive the October 2019 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of capital funds from the Energy Efficiency project to purchase new computers in the amount of \$72,000; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the write off bad debt in the amount of \$116,040.47; second by Mr. Andrews.

Yeas: 3
Nays: 0

Mrs. Rau moved to approve an additional MERS payment in the amount of up to \$1.2 million from the Huntington Medicare account; second by Mr. Andrews.

Yeas: 3
Nays: 0

Mrs. Rau moved to approve October 2019 bills in the amount of \$1,694,622.20; second by Mr. Andrews.

Yeas: 3
Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$42,359.74; second by Mr. Andrews.

Yeas: 3
Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue CPE Account to the Grandvue Operating Account in the amount of \$40,541.28; second by Mr. Andrews.

Yeas: 3
Nays: 0

Steve Hoffman presented a preliminary 2020 budget. Many variables are still unknown at this time; a final budget will be presented in December.

Mrs. Jason moved to increase the Private Pay Rate to \$331 per day; second by Mrs. Rau.

Yeas: 3
Nays: 0

Mrs. Rau moved to go into Closed Session at 11:55 a.m. to discuss upcoming contract wage reopener; second by Mr. Andrews.

Mrs. Jason: Yea
Mrs. Rau: Yea
Mr. Andrews: Yea

Mrs. Jason called the meeting back into Open Session at 12:15 p.m.

Mr. Andrews moved to approve the new policy: Horizonvue Community Admission and Transfer Criteria; second by Mrs. Rau.

Yeas: 3
Nays: 0

The Board reviewed the information and correspondence.

Steve Hoffman and Jane Korthase left the meeting.

The Board and Mrs. Timmer discussed the Administrator's goals.

The meeting adjourned at 12:50 p.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Mary Jason, Board Chair