



## **Board Meeting Minutes October 17, 2019**

**The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, October 17, 2019, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Mary Jason, Board Chair, at 9:30 am with the following persons also in attendance:**

- **Rose Rau, Vice Chair**
- **Paul Andrews, Board Member**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

**George Lasater, Commissioner Liaison, was not present.**

There was no public comment.

Mrs. Rau moved to approve the agenda; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the September 19, 2019, meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve a staff holiday bonus of \$75, to be included in paychecks on November 6, 2019; second by Mr. Andrews.

Mrs. Jason: yea

Mrs. Rau: yea

Mr. Andrews: yea

Mrs. Rau moved to receive the September 2019 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Steve Hoffman reported on the state of the 2020 Operating Budget. A preliminary budget is not available at this time pending information from the state regarding Medicaid rates, potential state budget cuts, etc.

Mrs. Rau moved to approve the September 2019 bills in the amount of \$753,382.48; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$42,762.25; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue CPE Account to the Grandvue Operating Account in the amount of \$698.37; second by Mr. Andrews.

Yeas: 3

Nays: 0

Joe Taylor, Director of Nursing, joined the meeting at 10:05 a.m. He started orienting with the facility on October 7.

Mrs. Jason and Joe Taylor left the meeting at 10:17 a.m.

The Board reviewed the Department Head Reports.

Mrs. Timmer presented the Administrator's Report.

The Board reviewed the information and correspondence.

The meeting adjourned at 10:45 a.m.

Respectfully submitted,  
Carol Timmer, Recording Secretary  
Mary Jason, Board Chair