



**Board Meeting Minutes  
May 15, 2019**

**The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Wednesday, May 15, 2019, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Mary Jason, Board Chair, at 9:30 am with the following persons also in attendance:**

- **Rose Rau, Vice Chair**
- **Paul Andrews, Board Member**
- **George Lasater, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

There was no public comment.

Mr. Andrews moved to approve the agenda as presented; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the April 18, 2019, regular session; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the April 18, 2019, closed session; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head and Compliance Reports.

Mrs. Timmer presented the Administrator's report and gave an overview on the new Patient Driven Payment Model (PDPM), scheduled take effect in October 2019.

The Board discussed dates for the June Board Meeting. The June meeting will be held on Wednesday, June 19 at 9:30 a.m. with the Plante Moran audit presentation at 10:30 a.m.

Mr. Andrews moved to receive the April 2019 financial reports; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the April 2019 bills in the amount of \$477,251.75; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$21,895.86; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed and signed the Charlevoix County Department of Health and Human Services Board Rules of Procedure.

Mrs. Rau moved to go into closed session at the request of Mrs. Timmer for the Administrator's annual wage and benefit review at 10:45 a.m.; second by Mr. Andrews.

Mrs. Jason: yea

Mrs. Rau: yea

Mr. Andrews: yea

Mrs. Jason, Mrs. Rau, Mr. Andrews and Mrs. Timmer were present for the Closed Session.

Mrs. Jason called the meeting back into Open Session at 12:03 p.m.

The meeting adjourned at 12:04 p.m.

Respectfully submitted,  
Carol Timmer, Recording Secretary  
Mary Jason, Board Chair