



**Board Meeting Minutes
January 24, 2019**

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, January 24, 2019, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Mary Jason, Chair, at 9:30 am with the following persons also in attendance:

- **Rose Rau, Vice Chair**
- **Paul Andrews, Board Member**
- **Bob Draves, Commissioner Liaison Alternate**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

George Lasater, Commissioner Liaison, was not present.

Mrs. Rau moved to approve the agenda; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the minutes of the December 20, 2018, regular session; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mrs. Timmer presented the Administrator's report.

Mrs. Rau moved to receive the December 2018 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the December 2018 bills in the amount of \$800,013.12; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$154,306.31; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve tuition reimbursement from CPE funds for Assistant Director of Nursing Shannan Butler in the amount of \$2,000 with a Tuition Reimbursement Agreement; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 11:15 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Mary Jason, Board Chair