



Board Meeting Minutes December 20, 2018

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, December 20, 2018, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Mary Jason, Chair, at 9:30 am with the following persons also in attendance:

- **Rose Rau, Vice Chair**
- **Paul Andrews, Board Member**
- **Joel Evans, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Mrs. Jason presented Commissioner Evans with a gift of appreciation for his years of service to Grandvue as Commissioner Liaison. Paul Andrews was welcomed to the DHHS Grandvue Board.

Mrs. Rau moved to approve the agenda as amended: removing the 2018 Dietary Budget Amendment and the Election of Officers; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Jason informed facility staff that Officer Elections had been held at the December 18, 2018, DHHS meeting. Mrs. Jason is Board Chair and Mrs. Rau will be serving as Vice Chair.

Mrs. Rau moved to approve the November 15, 2018, minutes of the regular and closed sessions with correction of the submission line on the closed session minutes; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Mrs. Timmer presented the Administrator's report. The fundraising goal for the Grandvue Terrace and Recreation Park has been met; construction is planned to begin and be completed in 2019.

Mrs. Rau moved to receive the November 2018 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the 2019-2021 Collective Bargaining Agreement between Grandvue Medical Care Facility and SEIU Healthcare; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the November 2018 bills in the amount of \$736,588.28; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$43,021.65; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the transfer of funds from the Memorial Account to the Terrace and Recreation Park Account in the amount of \$6,600 for fundraising consultant expenses; second by Mrs. Jason.

Yeas: 3

Nays: 0

Steve Hoffman presented the 2019 Capital Budget. Mrs. Rau moved to approve the 2019 Capital Budget; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the 2018 Policy Review Index; second by Mrs. Jason.

Yeas: 3

Nays: 0

The meeting adjourned at 11:15 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Mary Jason, Board Chair