



**Board Meeting Minutes
Special Meeting
April 24, 2014**

The Charlevoix County Department of Human Services Board held a special meeting on Thursday, April 24, 2014, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Bill Olstrom, Board Chair, at 12:00 p.m. with the following persons also in attendance:

- **Bob Pawlus, Vice Chair**
- **Oral Sutliff, Board Member**
- **Joel Evans, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Diane Kilkenny, Clinical Advisor**
- **Linda Chew, Compliance RN**
- **Linda Mansfield, Director of Social Work and Admissions**
- **Bonnie Hughey, Housekeeping and Laundry Director**
- **Carl Olstrom, Maintenance Director**
- **Andy Carlson, Dining Services Director**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director and Acting Recording Secretary**

Public Comment:

Eleanor Sutliff complimented the facility on the updated dining room and restaurant style dining program. She stated that Grandvue is “getting better all the time.”

Eric Conway stated that he has been a business partner with the facility for a number of years, but more recently has become involved personally with Grandvue. He complimented the admission staff and added that in addition to the building, the Board can be very proud of the people who work at the facility.

Mr. Sutliff moved to approve the April 17, 2014, meeting minutes; second by Mr. Pawlus.

Yeas: 3

Nays: 0

Mr. Pawlus moved to approve revisions to the *No Smoking* policy; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Nick Maeder and Eric Conway of Plante & Moran presented the audit of the financial activity for 2013.

Mr. Sutliff moved to accept the audit as presented; second by Mr. B. Olstrom.

Yeas: 2

Nays: 0

Mr. Pawlus was not present for the vote.

The meeting was adjourned at 2:23 p.m.

Respectfully submitted,

Carol Timmer, Recording Secretary

Bill Olstrom, Board Chair