



**Board Meeting Minutes
April 17, 2014**

The Charlevoix County Department of Human Services Board held its monthly meeting on Thursday, April 17, 2014, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Bill Olstrom, Board Chair, at 9:00 a.m. with the following persons also in attendance:

- **Bob Pawlus, Vice Chair**
- **Oral Sutliff, Board Member**
- **Joel Evans, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Diane Kilkenny, Clinical Advisor**
- **Linda Chew, Compliance RN**
- **Linda Mansfield, Director of Social Work and Admissions**
- **Andy Carlson, Dining Services Director**
- **Lisa Dunson, Interim Activity Director**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director and Acting Recording Secretary**

There was no public comment.

Mr. Sutliff moved to approve the amended agenda with the corrected date; second by Mr. B. Olstrom.

Yeas: 2

Nays: 0

Mr. Pawlus was not present for the vote.

Mr. Sutliff moved to approve the March 20, 2014, meeting minutes; second by Mr. B. Olstrom.

Yeas: 2

Nays: 0

Mr. Pawlus was not present at the March 20, 2014, and abstained from the vote.

The Department Heads presented their reports.

Steve Hoffman presented the financial reports.

Mr. Sutliff moved to receive the March financial reports; second by Mr. Pawlus.

Yeas: 2

Nays: 0

Mr. Pawlus was not present for the vote.

Mr. Pawlus moved to approve the March bills in the amount of \$634,658.50; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Mr. Sutliff moved to approve the Memorial Transfer in the amount of \$21,000; second by Mr. Pawlus.

Yeas: 3

Nays: 0

Mr. Pawlus moved to approve the Capital Transfer in the amount of \$15,019.00; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Linda Chew presented the Compliance Report. There will be a compliance training session for the Board at 10:00 a.m. on Thursday, April 24.

The Board will hold a special meeting on Tuesday, June 24, with attorney Steve Girard, Eric Conway of Plante Moran, and the Grandvue department heads for the purposes of strategic planning. The meeting will take place in the Grandvue Theater from 8:00 a.m. to 4:00 p.m.

Mrs. Timmer presented the Administrator's Report.

The meeting was adjourned at 12:16 p.m.

Respectfully submitted,

Carol Timmer, Recording Secretary
Bill Olstrom, Board Chair