



**Board Meeting Minutes  
SPECIAL MEETING  
May 1, 2013**

**The Charlevoix County Department of Human Services Board held a special meeting on Wednesday, May 1, 2013, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Bill Olstrom, Chairperson, at 12:30 p.m. with the following persons also in attendance: Bob Pawlus, Vice Chair; Oral Sutliff, Board Member; Carol Timmer, Administrator; Linda Chew, Compliance RN; Linda Mansfield, Social Work and Admission Director; Bonnie Hughey, Housekeeping and Laundry Director; Andy Carlson, Dining Services Director; Pam Cousineau, Health Services Administrator; Mary Stahl, Activity Director; and Jane Korthase, Acting Recording Secretary. Joel Evans, Commissioner Liaison, was not present. Eric Conway, Audit Partner for Plante Moran, was also present.**

Mr. Conway presented the facility's 2012 financial audit report and answered questions.

The meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Carol Timmer, Recording Secretary  
Bill Olstrom, Board Chair