

Charlevoix County Medical Care Facility
Board Meeting Minutes
August 20, 2026

The Charlevoix County Department of Health and Human Services Board held its regular monthly meeting on Thursday, August 20, 2026, at the facility. The following persons were in attendance:

- Mary Jason, Board Chair
- Tory Thrush, Board Member
- Joe Taylor, Administrator
- Steve Hoffman, Financial Services Director
- Jane Korthase, Human Resource Director

Paul Andrews, Vice Chair, and Josh Chamberlain, Charlevoix County Commissioner Liaison were not present.

Guest speaker: Jennifer Sherman, Social Services Director

Mrs. Jason called the meeting to order at 9:00 a.m.

Jennifer Sherman introduced herself to the Board as Social Services Director. Jennifer has been the social worker of Grandvue's Horizonvue community since January 2024 and discussed challenges and opportunities for her department. Jennifer left the meeting at 9:06 a.m.

Mr. Thrush moved to approve the agenda; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Thrush moved to approve the minutes of the July 16, 2026, regular meeting; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board reviewed the Department Head Reports.

The Board reviewed the Administrator's Report.

The Board reviewed the amended Grandvue Rules of Procedure. The Board will sign the document at the September 2026 meeting.

Mr. Thrush moved to approve a one-time bonus of \$1.50 for each hour worked during the final three months of 2026, to be paid in 2027, to employees who remain employed through the designated end date of the bonus promotion; second by Mrs. Jason.

Mrs. Jason: Yea

Mr. Thrush: Yea

Mr. Thrush moved to receive the July 2026 financial reports; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Thrush moved to approve payment of the July 2026 bills in the amount of \$996,114.92; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Thrush moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$147,274.49; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Thrush moved to approve sunsetting the *Tracheostomy Care* policy; second by Mrs. Jason.

Yeas: 2

Nays: 0

The meeting adjourned at 9:59 a.m.

Respectfully submitted,
Jane Korthase, Human Resource Director