



The Charlevoix County Department of Health and Human Services Board held its regular monthly meeting on Thursday, July 16, 2026, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Tory Thrush, Board Member**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Paul Andrews, Vice Chair, and Josh Chamberlain, Charlevoix County Commissioner Liaison were not present.

Guests:

- **Danielle Karlosky, ADON/Infection Prevention RN/Employee Health RN**
- **Nancy Hebert, SEIU Representative**
- **Belinda Sheridan, SEIU Steward**
- **Kaycie Overmyer, SEIU Steward**
- **Wilma Shepard, SEIU Steward**
- **Neil McDonald, Maintenance Director**
- **Lisa Dunson, Activity Director**
- **Shannan Butler, DON**

Mrs. Jason called the meeting to order at 9:00 a.m.

Wilma Shepard discussed negativity in the workplace, recruiting challenges and suggested actions. Nancy Hebert discussed meeting with the administrator in the future to discuss issues as they arise.

Belinda Sheridan, Nancy Hebert, Kaycie Overmyer and Wilma Shepard left the meeting at 9:10 a.m.

Danielle Karlosky, ADON/Infection Prevention RN gave a presentation on antibiotic stewardship and left the meeting at 9:30 a.m.

Kimberly Gady, Admissions Coordinator RN, joined the meeting at 9:30 a.m., and Sally Heffernan of Plante Moran joined the meeting via Teams platform.

Sally Heffernan presented Plante Moran's recent Grandvue Market Study, concluded her presentation, and left the meeting at 9:50 a.m.

Grandvue employees Kimberly Gady, Shannan Butler, Neil McDonald and Lisa Dunson left the meeting at 10:00 a.m.

Mr. Thrush moved to approve the agenda; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Thrush moved to approve the minutes of the June 18, 2026, regular and closed sessions; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board reviewed the Department Head Reports.

The Board reviewed the Administrator's Report.

The Board reviewed the Grandvue Rules of Procedure. Meeting time listed in the document will be amended, and the Rules will be reviewed/signed at the August 2026 meeting.

Mr. Thrush moved to receive the June 2026 financial reports; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Thrush moved to approve payment of the June 2026 bills in the amount of \$1,333,044.53; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Jason moved to allow the use of \$30,000.00 from the CPE account for AgingIN onsite training for leadership and staff; second by Mr. Thrush.

Yeas: 2

Nays: 0

Mrs. Jason moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$253,108.73; second by Mr. Thrush.

Yeas: 2

Nays: 0

Mr. Thrush moved to approve amendments to the *Tuition Reimbursement* policy; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Thrush moved to approve the tuition reimbursement request deferred from the May 2026 meeting in accordance with the amended *Tuition Reimbursement* policy; second by Mrs. Jason.
Yeas: 2
Nays: 0

The meeting adjourned at 10:55 a.m.

Respectfully submitted,
Jane Korthase, Human Resource Director