GRANDVUE

ESTABLISHED 1891

Charlevoix County Medical Care Facility

Board Meeting Minutes
June 18, 2026

The Charlevoix County Department of Health and Human Services Board held its regular monthly meeting on Thursday, June 18, 2026, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Tory Thrush, Board Member**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Josh Chamberlain, Charlevoix County Commissioner Liaison, was not present.

Guests:

- **Nancy Hebert, SEIU Representative**
- **Belinda Sheridan, SEIU Steward**
- **Kaycie Overmyer, SEIU Steward**
- **Neil McDonald**
- **Kathryn Heiny, Concept Rehab**

Mrs. Jason called the meeting to order at 9:00 a.m.

Kathryn Heiny presented an overview of her experience as a Physical Therapy graduate student interning at Grandvue with Concept Rehab. Ms. Heiny is a student at the University of Evansville, and this is her second of four rotations. She stated her appreciation for the learning opportunity to bridge her classroom experiences with real life interactions.

Belinda Sheridan and Nancy Hebert presented a packet of union concerns to the Board.

Mr. Andrews moved to approve the agenda; second by Mr. Thrush.
Yeas: 3
Nays: 0

Mr. Thrush moved to approve the minutes of the May 21, 2026, regular meeting; second by Mr. Andrews.
Yeas: 3
Nays: 0

The Board reviewed the Department Head Reports.

The Board reviewed the Administrator's Report.

Mr. Thrush moved to receive the May 2026 financial reports; second by Mr. Andrews.
Yeas: 3
Nays: 0

Mr. Andrews moved to approve the allocation of anticipated Employee Retention Credit (ERC) funds as follows: (1) payment of a one-time bonus to all staff employed at the time of disbursement in the amount of $1.50 per hour worked during the preceding 12-month period; (2) contribution of the remaining ERC funds to Municipal Employees' Retirement System of Michigan (MERS) to reduce the unfunded accrued liability of the facility's Defined Benefit plans as determined as of 12/31/2025; and (3) deposit of any remaining funds into the CPE account. Motion seconded by Mr. Thrush.
Yeas: 3
Nays: 0

Mr. Andrews moved to approve payment of the May 2026 bills in the amount of $1,708,524.13; second by Mr. Thrush.
Yeas: 3
Nays: 0

Mr. Thrush moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of $1,608.05; second by Mr. Andrews.
Yeas: 3
Nays: 0

Mrs. Jason moved to go into Closed Session at 10:40 a.m. at the request of Administrator Joe Taylor to discuss the Administrator's performance; second by Mr. Andrews.
Mrs. Jason: Yea
Mr. Andrews: Yea
Mr. Thrush: Yea

Mrs. Jason, Mr. Andrews, Mr. Thrush and Mr. Taylor were present for the Closed Session.

The Board returned to Open Session at 1:00 p.m.

Mr. Thrush moved to accept the results of the Administrator's satisfactory performance evaluation; second by Mr. Andrews.
Yeas: 3
Nays: 0

Mr. Thrush approved changes to the Administrator's contract as discussed during the evaluation; second by Mr. Andrews.
Yeas: 3
Nays: 0

The meeting adjourned at 1:03 p.m.

Respectfully submitted,
Jane Korthase, Human Resource Director