



Board Meeting Minutes March 27, 2026

The Charlevoix County Department of Health and Human Services Board held its rescheduled monthly meeting on Friday, March 27, 2026, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Tory Thrush, Board Member**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Joshua Chamberlain, County Commissioner Liaison, and Joe Taylor, Administrator, were not present

Mrs. Jason called the meeting to order at 9:04 a.m.

There was no public comment.

Jane Korthase, Human Resource Director, presented information about Hireology, the talent management platform the facility is using to streamline job postings and recruiting.

Mr. Thrush moved to approve the agenda with the additions of a grant resolution and capital project increase; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve the minutes of the February 19, 2026, regular meeting; second by Mr. Thrush.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

The Board reviewed the Administrator's Report.

Mr. Thrush moved to receive the February 2026 financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve submission of a Congressionally Directed Spending request to support the facility heating modernization project; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mrs. Jason signed a supporting resolution to include with the grant submission.

Mr. Thrush moved to approve a 2026 Capital Budget increase in the amount of \$100,000 to cover increased project and engineering fees for the domestic water system upgrade; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve payment of the February 2026 bills in the amount of \$1,267,974.85; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$180,232.50; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve revising the *Behavior Management* and *Cardio-Pulmonary Resuscitation (CPR) and Automated External Defibrillator (AED)* policies and sunsetting the *Restorative Dining Program* and *Sliding Board Transfer* policies; second by Mr. Thrush.

Yeas: 3

Nays: 0

The meeting adjourned at 10:14 a.m.

Respectfully submitted,
Jane Korthase, Human Resource Director