



Board Meeting Minutes January 15, 2026

The Charlevoix County Department of Health and Human Services Board held its regular monthly meeting on Thursday, January 15, 2026, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Tory Thrush, Board Member**
- **Joshua Chamberlain, Charlevoix County Commissioner Liaison**
- **Joe Taylor, Administrator**

Guest: Kevin Robinson, Housekeeping and Laundry Director

Mrs. Jason called the meeting to order at 9:07 a.m.

There was no public comment.

Kevin Robinson, Housekeeping and Laundry Director, briefed the Board on departmental activities and activities related to employee retention. He left the meeting at 9:16 a.m.

Mr. Thrush moved to approve the agenda; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve the minutes of the December 18, 2025, regular meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Joe Taylor presented the Administrator's Report and discussed the facility's QAPI plan, Facility Assessment and the status of the ERC request.

Mr. Thrush moved to receive the December financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve payment of the December 2025 bills in the amount of \$1,208,879.64; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Thrush moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$22,563.19; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve the new *High Risk Medications—Anticoagulants* policy; second by Mr. Andrews.

Yeas: 3

Nays: 0

The meeting adjourned at 10:04 a.m.

Respectfully submitted,
Joe Taylor, Administrator