



Board Meeting Minutes December 18, 2025

The Charlevoix County Department of Health and Human Services Board held its regular monthly meeting on Thursday, December 18, 2025, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair**
- **Paul Andrews, Vice Chair**
- **Tory Thrush, Board Member**
- **Joshua Chamberlain, Charlevoix County Commissioner Liaison**
- **Joe Taylor, Administrator**

Guest: Paula Miller, Education RN

Mrs. Jason called the meeting to order at 9:04 a.m.

There was no public comment.

Paula Miller, Education RN, was guest speaker and discussed nurse aide training in collaboration with North Central Michigan College. She left the meeting at 9:15 a.m.

Mr. Thrush moved to approve the agenda; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve the minutes of the November 20, 2025, regular meeting; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve the minutes of the November 20, 2025, closed session; second by Mr. Andrews.

Yeas: 3

Nays: 0

The Board reviewed the Department Head Reports.

Joe Taylor presented the Administrator's Report.

Mr. Thrush moved to ratify the Reopener Agreement between Grandvue Medical Care Facility and SEIU Healthcare granting \$1.00/hour wage increase for union employees effective the first full pay period in January 2026, an increase in employer health insurance contributions for the BCN HRA Plan, and an additional \$.75/hour for hours worked between the dates of January 1 and December 31, 2026; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve a 4.5% wage increase for all non-union staff members, while relief staff working in union job classifications will receive the \$1.00/hour wage increase applicable to union employees in 2026 effective the first full pay period in January 2026, and all non-union staff members will receive an additional \$.75/hour for all hours worked between January 1 and December 31, 2026; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Thrush moved to receive the November financial reports; second by Mr. Andrews.

Yeas: 3

Nays: 0

Mr. Andrews moved to approve payment of the November 2025 bills in the amount of \$991,363.94; second by Mr. Thrush.

Yeas: 3

Nays: 0

There was no capital transfer for December 2025.

The meeting adjourned at 10:37 a.m.

Respectfully submitted,
Joe Taylor, Administrator