



Board Meeting Minutes October 16, 2025

The Charlevoix County Department of Health and Human Services Board held its regular monthly meeting on Thursday, October 16, 2025, at the facility. The following persons were in attendance:

- **Mary Jason, Board Chair (arrived at 9:47)**
- **Paul Andrews, Vice Chair**
- **Tory Thrush, Board Member**
- **Joe Taylor, Administrator**
- **Steve Hoffman, Financial Services Director**

Absent: Joshua Chamberlain, Charlevoix County Commissioner Liaison

Guest: Kathy Hill, Concept Rehab

Mr. Andrews called the meeting to order at 9:04 a.m.

There was no public comment.

Kathy Hill was guest speaker, discussing the equipment, staff and services provided by Concept Rehab for the Residents at Grandvue. Ms. Hill left the meeting at 9:27 a.m.

Mr. Thrush moved to approve the agenda as presented; second by Mr. Andrews.

Yeas: 2

Nays: 0

Mr. Thrush moved to approve the minutes of the September 18, 2025, regular meeting; second by Mr. Andrews.

Yeas: 2

Nays: 0

The Board reviewed the Department Head Reports.

Joe Taylor presented the Administrator's Report.

Mr. Thrush moved to receive the September financial reports; second by Mr. Andrews.

Yeas: 2

Nays: 0

The Board discussed the 2026 Budget and capital projects.

Mr. Andrews moved to approve the write-off of \$58,673.23 in accounts deemed uncollectible; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mrs. Jason moved to approve a private pay increase to \$465.80 effective January 1, 2026, with authorization for the administration to implement an additional increase of up to 5% if the Medicaid rate adjustment is approved. This additional increase will not require further Board approval; second by Mr. Thrush.

Yeas: 3

Nays: 0

Mr. Thrush moved to approve payment of the September bills in the amount of \$1,473,933.02. second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Jason moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$475,146.35; second by Mr. Thrush.

Yeas: 3

Nays: 0

The meeting adjourned at 10:12 a.m.

Respectfully submitted,
Joe Taylor, Administrator