



## **Board Meeting Minutes July 19, 2018**

**The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, July 19, 2018, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Mary Jason, Vice Chair, at 9:30 am with the following persons also in attendance:**

- **Rose Rau, Board Member**
- **Carol Timmer, Administrator**
- **Joel Evans, Commissioner Liaison**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

**Oral Sutliff, Board Chair, was not present.**

There was no public comment.

Mrs. Timmer introduced Dave Ruehle, Grandvue's new Physical Plant Director, to the Board. Dave comes to the facility with over ten years of experience in leading a maintenance team.

Mrs. Rau moved to approve the agenda as presented; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the June 21, 2018, minutes; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board reviewed the Department Head reports.

The Board reviewed the Quarterly Compliance Report, acknowledging and expressing congratulations for Compliance Officer Andrea Seese for her involvement and graduation from Leadership Charlevoix County.

Mrs. Timmer presented the Administrator's report.

Mrs. Rau moved to receive the June 2018 financial reports; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the June 2018 bills in the amount of \$706,400.80; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$17,296.50; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the revised *Pet Facilitated Therapy* and *Resident Use of Motorized Wheelchairs and Scooters* policies; second by Mrs. Jason.

Yeas: 2

Nays: 0

The meeting adjourned at 11:00 a.m.

Respectfully submitted,  
Carol Timmer, Recording Secretary  
Mary Jason, Vice Chair