



**Board Meeting Minutes
April 19, 2018**

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, April 19, 2018, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Mary Jason, Vice Chair, at 9:30 am with the following persons also in attendance:

- **Rose Rau, Board Member**
- **Joel Evans, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**

Oral Sutliff, Board Chair, was not present.

There was no public comment.

Mrs. Jason moved to approve the agenda as presented; second by Mrs. Rau.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the March 22, 2018, minutes with correction to the transfer of funds motion by adding \$25,000 as amount of transfer; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board reviewed the Department Head and Compliance reports.

Mrs. Timmer presented the Administrator's report.

Mrs. Rau moved to receive the March 2018 financial reports; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the March 2018 bills in the amount of \$557,372.84; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$12,136.93; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve revisions to the *Behavior Management* and *Psychotherapeutic Medication Use* policies; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved the sunset the *Advance Directives and Care Planning* policy; second by Mrs. Jason.

Yeas: 2

Nays: 0

The meeting adjourned at 10:19 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Oral Sutliff, Board Chair