



**Board Meeting Minutes
March 22, 2018**

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, March 22, 2018, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Rose Rau, Board Member, at 9:30 am with the following persons also in attendance:

- **Mary Jason, Vice Chair present via telephone**
- **Joel Evans, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

Oral Sutliff, Board Chair, was not present.

There was no public comment.

Mrs. Jason moved to approve the agenda with the addition of a motion for capital funds transfer; second by Mrs. Rau.

Yeas: 2

Nays: 0

Mrs. Jason moved to approve the February 15, 2018, minutes from the regular and closed sessions; second by Mrs. Rau.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the request to put the Grandvue millage renewal on the August 2018 ballot with language similar to the 2014 request; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Jason moved to receive the February 2018 financial reports; second by Mrs. Rau.

Yeas: 2

Nays: 0

Mrs. Jason moved to allow the transfer of \$25,000 from the Energy Efficiency Capital Project to the Air Conditioning Replacement Capital Project; second by Mrs. Rau.

Yeas: 2

Nays: 0

Mrs. Jason moved to approve the February 2018 bills in the amount of \$929,473.55; second by Mrs. Rau.

Yeas: 2

Nays: 0

Mrs. Jason moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$48,629.64; second by Mrs. Rau.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve the new *Compliance and Ethics Program, Reporting and Handling of Complaints; False Claims Statutes; and Reporting and Investigation of Fraud and Misconduct* policies; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve revisions to the *No Smoking Policy and Resident and Family Grievances* policies; second by Mrs. Jason.

Yeas: 2

Nays: 0

The Board discussed the Department Head and Administrator Reports.

The meeting adjourned at 10:05 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Oral Sutliff, Board Chair