



Board Meeting Minutes January 24, 2018

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Wednesday, January 24, 2018, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Oral Sutliff, Board Chair, at 9:30 am with the following persons also in attendance:

- **Mary Jason, Vice Chair**
- **Rose Rau, Board Member**
- **Joel Evans, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

There was no public comment.

Mrs. Jason moved to approve the agenda as presented; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Jason moved to nominate Oral Sutliff as Board Chair; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mr. Sutliff moved to nominate Mrs. Jason as Vice Chair; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the December 21, 2017, Regular Meeting minutes; second by Mrs. Jason.

Yeas: 2

Nays: 0

Mr. Sutliff was not present for the December 21, 2017, meeting.

The Board reviewed department head and compliance reports.

Mrs. Timmer presented the Administrator's report.

Mrs. Rau moved to receive the December 2017 financial reports; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the December 2017 bills in the amount of \$818,425.40; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Jason moved to approve transferring the Boiler Replacement and Continuous Activities Program projects to the 2018 Capital Budget; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve transferring the Worx Hub and Namaste Chairs discretionary projects into the 2018 Operating Budget; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Jason moved to allow the transfer of \$20,000 from the Heated Sidewalk capital account to the Fire Marshall Survey capital account; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Jason moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$55,756.75; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to allow the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$58,981.00; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Jason moved to approve the 2017 Policy Review Index; second by Mrs. Rau.

Yeas: 3

Nays: 0

The meeting adjourned at 10:38 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Oral Sutliff, Board Chair