



Board Meeting Minutes August 17, 2017

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, August 17, 2017, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Oral Sutliff, Board Chair, at 9:30 am with the following persons also in attendance:

- **Mary Jason, Vice Chair**
- **Rose Rau, Board Member**
- **Joel Evans, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director**

There was no public comment.

Mrs. Jason moved to approve the agenda with the addition of a 2018 preliminary budget review; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Jason moved to approve the July 13, 2017, regular meeting minutes; second by Mrs. Rau.

Yeas: 3

Nays: 0

The Board reviewed department head reports.

Mrs. Timmer presented the Administrator's report.

Mrs. Jason moved to receive the July 2017 financials; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the July 2017 bills in the amount of \$888,263.85; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$96,121.11; second by Mrs. Jason.

Yeas: 3

Nays: 0

Steve Hoffman presented the preliminary 2018 budgets. Budgets will be refined as more information becomes available.

Steve Hoffman presented a list of discretionary expense items for the Board to consider funding for 2017. Mrs. Rau moved to allow the transfer of \$210,000 to the operating budget to finance the additional discretionary expenses for 2017; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Jason moved to sunset the *Safety Monitoring Alarm Devices* policy; second by Mrs. Rau.

Yeas: 3

Nays: 0

The Board discussed the Grandvue Strategic Plan. This plan will be introduced to Grandvue staff and will evolve over time.

The meeting adjourned at 11:22 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Oral Sutliff, Board Chair