



**Board Meeting Minutes
June 15, 2017**

The Charlevoix County Department of Health and Human Services Board held its monthly meeting on Thursday, June 15, 2017, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Oral Sutliff, Board Chair, at 9:30 am with the following persons also in attendance:

- **Rose Rau, Board Member**
- **Joel Evans, Commissioner Liaison**
- **Carol Timmer, Administrator**
- **Steve Hoffman, Financial Services Director**

Mary Jason, Vice Chair, arrived at 9:34 a.m.

There was no public comment.

Mrs. Rau moved to approve the agenda; second by Mr. Sutliff.

Yeas: 2

Nays: 0

Mrs. Rau moved to approve minutes from the May 18, 2017, regular meeting; second by Mr. Sutliff.

Yeas: 2

Nays: 0

Mrs. Timmer presented the Administrator's Report.

Mr. Sutliff moved to receive the May 2017 financials; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Jason moved to fund the Victaulic fittings replacement project with \$50,000 from the operating budget; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Rau moved to approve a write off of bed debt in the amount of \$4,814.30; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Jason moved to approve the May 2017 bills in the amount of \$910,052.03; second by Mrs. Rau.

Yeas: 3

Nays: 0

Mrs. Jason moved to approve the transfer of funds from the Grandvue Capital Depreciation Account to the Grandvue Operating Account in the amount of \$95,611.79; second by Mrs. Rau.

Yeas: 3

Nays: 0

The Board reviewed the MERS Actuarial Report.

The meeting adjourned at 11:20 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Oral Sutliff, Board Chair