



**Board Meeting Minutes  
SPECIAL MEETING  
June 28, 2016**

The Charlevoix County Department of Health and Human Services Board held a special meeting on Tuesday, June 28, 2016, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Bill Olstrom, Board Chair, at 9:00 am with the following persons also in attendance:

- Oral Sutliff, Board Member
- Joel Evans, Commissioner Liaison
- Carol Timmer, Administrator
- Ron Oja, Health Services Administrator
- Linda Chew, Clinical Advisor/DON and Acting Compliance Officer
- Linda Mansfield, Social Work and Admissions Director
- Andy Carlson, Dining Services Director
- Bonnie Hughey, Housekeeping and Laundry Director
- Carl Olstrom, Maintenance Director
- Lisa Dunson, Activity Director
- Steve Hoffman, Financial Services Director
- Jane Korthase, Human Resource Director

**Mary Jason, Vice Chair, was not present.**

Eric Conway of Plante & Moran and Steve Girard of Clark Hill were also present.

There was no public comment.

Mr. Sutliff moved to approve the agenda with the addition of discussion regarding the Cost Report denial; second by Mr. B. Olstrom.

Yeas: 2

Nays: 0

Mr. Sutliff moved to approve the minutes from the June 16, 2016, meeting; second by Mr. B. Olstrom.

Yeas: 2

Nays: 0

Mrs. Timmer presented information regarding the Cost Report denial by the State of Michigan. The facility will submit formatting corrections to meet the July 8, 2016 deadline.

Mrs. Timmer, Ron Oja, Steve Hoffman and Jane Korthase facilitated the Strategic Planning Session.

Eric Conway of Plante & Moran and Steve Girard of Clark Hill answered questions and presented to supplement the presentation.

The meeting adjourned at 2:20 pm.

Respectfully submitted,  
Carol Timmer, Recording Secretary  
Bill Olstrom, Board Chair