



**Board Meeting Minutes
SPECIAL MEETING
May 3, 2016**

The Charlevoix County Department of Health and Human Services Board held a special meeting on Tuesday, May 3, 2016, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Bill Olstrom, Board Chair, at 8:45 am with the following persons also in attendance:

- Oral Sutliff, Board Member
- Carol Timmer, Administrator
- Ron Oja, Health Services Administrator
- Steve Hoffman, Financial Services Director
- Linda Chew, Compliance Officer and Acting Clinical Advisor
- Linda Mansfield, Social Work and Admissions Director
- Andy Carlson, Dining Services Director
- Bonnie Hughey, Housekeeping and Laundry Director
- Lisa Dunson, Activity Director
- Carl Olstrom, Maintenance Director
- Jane Korthase, Human Resource Director

Mary Jason, Vice Chair, and Joel Evans, Commissioner Liaison, were not present.

Eric Conway and Nick Maeder of Plante Moran were also present.

There was no public comment.

Mr. Sutliff moved to approve the agenda as presented; second by Mr. B. Olstrom.

Yeas: 2

Nays: 0

Mr. Sutliff moved to approve the minutes from the April 21, 2016, Meeting; second by Mr. B. Olstrom.

Yeas: 2

Nays: 0

Nick Maeder and Eric Conway presented the Financial Report with Supplemental Information dated December 31, 2015.

Mr. Sutliff moved to accept the audit information as presented; second by Mr. B. Olstrom.

Yeas: 2

Nays: 0

The meeting adjourned at 11:00 a.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Bill Olstrom, Board Chair