



**Board Meeting Minutes
SPECIAL MEETING
November 2, 2015**

The Charlevoix County Department of Health and Human Services Board held a special meeting on Monday, November 2, 2015, at Grandvue Medical Care Facility in East Jordan. The meeting was called to order by Bill Olstrom, Board Chair, at 9:00 am with the following persons also in attendance:

- **Oral Sutliff, Vice Chair**
- **Mary Jason, Board Member**
- **Carol Timmer, Administrator**
- **Ron Oja, Health Services Administrator**
- **Steve Hoffman, Financial Services Director**
- **Jane Korthase, Human Resource Director and Acting Recording Secretary**

Joel Evans, Commissioner Liaison, was not present.

There was no public comment.

Mr. Sutliff moved to approve the agenda, as amended by adding 2016 Medicaid rate discussion and election of officers; second by Mrs. Jason.

Yeas: 3

Nays: 0

Mr. Sutliff moved to approve the Board Meeting Minutes from October 15, 2015, second by Mrs. Jason.

Yeas: 3

Nays: 0

Mrs. Jason moved to approve the First Closed Session Minutes from October 15, 2015; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Mrs. Jason moved to approve the Second Closed Session Minutes from October 15, 2015; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Steve Hoffman and Mrs. Timmer presented information regarding the annual Medicaid rate letter received. The Medicaid rate is based on actual expenses incurred two years

ago. By law, the private pay rate may not be lower than the Medicaid rate. The Board will discuss any potential rate changes at an upcoming meeting.

Mrs. Jason moved to elect Mr. B. Olstrom as Board Chair; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Mr. B. Olstrom moved to elect Mrs. Jason as Vice Chair; second by Mr. Sutliff.

Yeas: 3

Nays: 0

Mrs. Jason moved to go into closed session at 9:35 a.m. to discuss collective bargaining; second by Mr. Sutliff.

Mr. Sutliff: Yea

Mrs. Jason: Yea

Mr. B. Olstrom: Yea

Mr. B. Olstrom, Mrs. Jason, Mr. Sutliff, Mrs. Timmer, Ron Oja, Steve Hoffman and Jane Korthase were present for the closed session.

Mrs. Jason moved to leave closed session at 11:30 a.m.; second by Mr. Sutliff.

Yeas: 3

Nays: 0

The meeting was adjourned at 12:00 p.m.

Respectfully submitted,
Carol Timmer, Recording Secretary
Bill Olstrom, Board Chair